



**California Real Estate Inspection Association
Board of Directors Meeting**

July 29, 2015
Doubletree by Hilton Ontario Airport
222 N. Vineyard Avenue, Ontario, CA 91764

MINUTES OF MEETING

Welcome and Call to Order—David Pace, Chairman

A quorum of the Board was established by Secretary Ken Collins and the meeting was called to order by the Chairman of the Board David Pace at 10:04 a.m.

The following Board Members in addition to the Chairman were in attendance: Terry Brown, State Director; Greg Terry, Treasurer & Region 7 Director; Steve John, Immediate Past Chairman; Dan Sherrets, Region 2 Director; John Gamache, Region 8 Director; Bob Guyer, Region Six Director; Ron Dubaich, Region Five Director; Bret Husted, Region 3 Director; Michael Dugan, State Director; Ken Collins, Secretary.

Also in attendance was Michele Hyson, Executive Director; Jerry Packer, President, Sterling Strategic Management; and Ross Fender Executive Assistant

Sam Jabuka and Steve Carroll were not in attendance.

Welcome, Call to Order, and Orientation

David Pace initiated the orientation welcoming the newest board members and thanking those board members continuing their term for the work they have been doing. Michele Hyson carried out an orientation outlining basic responsibilities of board members. A check-in of the Strategic Plan and Action Items was provided in member packets.

David Pace established Executive Committee check-in calls to be held at 6 p.m. on the third (3rd) Monday of each month. The Executive Committee includes the Chairman, Vice Chairman, Treasurer, Secretary, and Immediate Past President. An email will be sent to the Executive Committee members with the call-in information. The first call is scheduled for August 17, 2015.

Approval of Minutes

MSC: To approve the May 3, 2015 Board of Directors Minutes. The motion carried unanimously.

Chairman's Report

David Pace provided a written document from the January 2011 Strategic Planning Meeting describing CREIA's core purpose and values.

David Pace indicated that future Board Meetings will be held Monday, October 19, 2015 in Sacramento; Sunday, January 24, 2016 in San Diego (at the ASHI IW); and Friday, May 13, 2016 in Northern California in conjunction with Leadership Day to be held on Saturday, May 14, 2016.

Committee Reports

Membership Committee Report:

No report.

Ethics Committee Report:

Michael Dugan indicated he had a couple of Ethics cases on which he would be following up.

Finance Committee Report:

Jerry Packer presented the financial reports to the Board and indicated the year-end reports would be forthcoming.

MSC: To approve the financial reports as presented. The motion carried unanimously.

MSC: To approve the proposed XIII. Audit Clause as written to be included in the Policy and Procedures Manual at the end of the Accounting Guidelines. The motion passed unanimously.

MSC: To delete section XI. Financial Reports: Annual financial update will be sent via email to the membership following the Annual Meeting from the Accounting/Policy and Procedures, as these should not be mass-blasted via email, but given to members upon request. The motion carried unanimously.

Public Relations & Marketing Committee Report:

Committee Co-Chair Bob Guyer gave an oral report on future ideas that are under discussion amongst the committee members.

Staff, Committee, and other volunteers will work together to coordinate and supply fliers and other items for the CAR Expo (CREIA Booth #832). It was also relayed that CREIA staff needs volunteer names by September 9, 2015.

Education Committee Report:

It was reported by Michele Hyson that ASHI's (with which CREIA has a marketing and participation agreement) InspectorWorld registration opens September 1, 2015.

The CREIA Board of Directors reviewed the grid of proposals that was submitted for CREIA's Fall 2016 Conference.

MSC: To approve the Burbank Marriott as site of the 2016 Fall CREIA Annual Conference. The motion carried unanimously.

MSC: To submit for Mark Alcorn, Esq. to review the CEC approval form and ask him to advise on the idea of including a third tier for non-affiliated associations and what a reasonable amount would be for an application fee and a per CEC fee. Also, to inform the attorney that ASHI is not allowing a non-affiliated association to apply for CEC approval and to ask whether or not this is an antitrust issue. The motion carried unanimously.

Chapter Relations Committee Report:

No report.

Legislative Committee Report:

No report.

Website Committee Report

No report.

Nominations/Elections Committee Report:

No report.

Regional Directors Report

Region Two:

No report.

Region Three:

No report.

Region Six:

No report.

Region Seven:

No report.

Old Business

There was no old business up for discussion.

New Business

An overview and update of the Policy & Procedures Manual was provided by Immediate Past Chairman Steve John.

MSC: To approve the NADRA Proposal to CREIA and to include them as a CREIA Educational Affiliate. The motion carried unanimously.

The proposal submitted by the Coast Risk Consultant Rapid Assessment and Flood Score offering CREIA to be an exclusive reseller was tabled. Michele Hyson indicated that videos emailed to the office from the organization would be forwarded for the Board's review prior to consideration of this proposal.

Adjournment

With no further business to come before the Board of Directors, the meeting adjourned at 4:57 p.m.

Respectfully submitted,
Michele Hyson, Executive Director

DRAFT